



Memorandum

Date: March 30, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for March 30, 2017

Schedule

- The April 10 agenda includes an Executive Session for a half hour to do a check-in on my performance, in follow up to this suggestion at my six month review.
- The NW Regional City Manager's Conference is coming up, April 11-14, at the Inn at the Mountain in Welches. I will be attending this conference.

Information Items

- Community Grants. Applications for the round for FY 17-18 are due on April 4th. The citizen members of the Budget Committee will review the applications and make a recommendation for grant award to the City Council. This traditionally happens in June. The amount appropriated in the 2017-19 Biennium Budget will continue to be \$20,000. However, the Budget Committee will receive an Issue Paper to raise the amount to \$40,000.
- Budget for 2017-19 Biennium. We are on track to release the Proposed 2017-19 Biennium Budget on April 14th. The first meeting of the Budget Committee is scheduled for Tuesday, April 25th at 6 p.m.
- Surplus Property Task Force Report. Three proposals were received and reviewed by the Surplus Properties Task Force. The report is ready for review by the City Council and is scheduled for the May 1 Work Session.
- PGE Check-in & Proposed Rate Increase. Annette Mattson from PGE visited this week to deliver their annual franchise check and touch base. She will be retiring in June and would like to schedule a hand-off meeting with PGE and City staff to discuss work projects coming up for the year for both PGE and the City. If you know of any issues with PGE needing to be raised at this meeting, let me know. She indicated the rate request filed with the Oregon Public Utilities Commission is an overall average of 5%. This new revenue will allow PGE to address deteriorating infrastructure, seismic retrofitting and other safety needs. Also discussed was the tour of the Sullivan Plant on the waterfront. This is scheduled for the morning of May 19th. This is a great opportunity to see the PGE facility in West Linn.
- Stafford Update. The Clackamas County Board of Commissioners held a work session on Tuesday to discuss a draft IGA between the County and Metro on Stafford. Legal counsel for the cities are working on amendment language to introduce to the process.
- Robinwood Station. We are researching past staff work related to the 1964 conditional use approval for the Robinwood Station by Clackamas County. At issue is a previous denial by the City to recognize the 1964 CUP. An easier route might be a zone change to allow city facilities in all zones.